



*Photo: Louis Lim*

## **Curator of Public Engagement**

The Institute of Modern Art (IMA) has been the leading independent forum in Queensland, Australia, for the production, presentation, and circulation of contemporary art and discourse for over forty years.

Each year we deliver over 100 public programs for diverse audiences. Together with the executive team, the Curator of Public Engagement oversees these activities and manages their delivery in collaboration with other team members. We are committed to sustaining a high level of visitor experience, providing our audience with a world-class range of public programs and events featuring leading thinkers and practitioners in contemporary art and related fields. Programs include: talks, screenings, guided exhibition tours, live performances, book and exhibition launches. We also provide specialised educational offerings for secondary and tertiary students, as well as programs and events that target specific community groups.

You will proactively build and draw upon networks in the field of Australian and international contemporary art, as well as related fields such as music, film, and design. You will also build partnerships with educational institutions and community groups to reach new audiences and contributors. The Curator of Public Engagement will relish a fast-paced and changeable environment, be self-motivated, flexible and resourceful, and contribute to both planning and technical delivery of events. Please note that this role involves evening and weekend hours. This is a hands-on position in a small team, where you will be expected to work across all aspects of event planning and delivery.

**Candidates must demonstrate:**

- The ability to work collaboratively with others, both internal and external to the organisation.
- A strong understanding of contemporary art and culture. A knowledge of innovative approaches to public programs and cultural events.
- Excellent organisational and administrative skills. The ability to work within set budgets and timelines, under pressure and to hard deadlines.
- Experience in planning and delivering public cultural events, workshops and other participatory programs.
- The ability to translate ideas for different audiences, including secondary and tertiary students, and members of specific communities.
- Excellent verbal and written communication skills, including public speaking.

**Desired skills and qualifications:**

- University degree in art history, fine arts, arts management, or related fields.
- Networks and experience working in secondary and/or tertiary education environments.
- Experience working at a contemporary art gallery or other cultural organisation.
- Experience with the audio-visual technologies and software used in presenting events (PA systems, projectors, Powerpoint).
- Experience in successfully applying for and acquitting grant funding.

**Job Description, Curator of Public Engagement****The selected candidate will:**

- Support the executive team to manage and deliver ongoing public engagement programs.
- Devise and deliver a range of events that mediate and support the exhibition program of the organisation, grow audiences and enrich experiences for a wide cross-section of audiences to the IMA.
- Contribute to excellent experiences for visitors, participants, and stakeholders.
- Contribute copy and promotional material for the publicity of public programs and events.
- Manage public programs-related staff and volunteers.
- Manage and facilitate weekly events.
- Maintain public programs-related communications with staff, participants, and stakeholders.
- Prepare public program reports and surveys in collaboration with the Development Manager. Report against targets to audience growth, diversity and visitor satisfaction.
- Contribute to the general administration and fundraising of the IMA as required.
- Establish and maintain partnerships with community groups, schools and universities.

Please submit an application addressing the key criteria and required skills, along with your resume with at least two referees to IMA's Assistant Director, Madeleine King ([madeleine@ima.org.au](mailto:madeleine@ima.org.au)) by 5pm (AEST) on 15 February 2019.